

# DAN CANDIDACY APPLICATION PROCEDURES

“The passage of time alone does not qualify an individual as a Dan candidate!”

## A. ESTABLISH YOUR ELIGIBILITY:

1. Review the “General Requirements” and “minimum Time Requirements” in your Gup or Dan Manual.
2. Review the “Revised Rank Certification Requirements”
3. Review your teaching requirements and your teaching log.

## B. LETTER OF INTENT:

1. Talk to your instructor about your desire to be a Dan candidate.
2. Submit the letter six (6) months prior to the test.  
Letter should include:
  - Request to be considered a dan candidate.
  - Your training and teaching history.
  - Explain in detail any gaps in your training or teaching during this time.
3. List your participation in:
  - School functions such as demos, clinics, camps, tournaments, etc.
  - Regional functions such as clinics and Dan exams.
  - National functions such as camps, National Championships, etc.
  - International functions
4. Any other information you think might be important for you to be considered a Dan candidate.